

FURNITURE DPI / PSI INSPECTION REPORT

Factory / Supplier	
Agent	
Customer	
Product Description	
Item Number / SKU	
Inspection Date	
Shipment Date	

INSPECTION SUMMARY

	Defects	Critical	Defect	Inspection Status: DPI / PSI / Re-inspection Inspection Result: Pass Pending With Problem Remark (Section-C) Reject With Problem Remark (Section-C)
P/O Qty:	AQL	0	2.5	
AQL/ Level: I	Allowed:	0	2	
Sample Size: 32	Reject:	0	3	
	Finding:	0	1	

SECTION A - P/O BREAKDOWN

PO No.	Client PO No.	Item No.	SKU No.	Item Description	UPC	Qty	Inspection Result

SECTION B - INSPECTION FINDINGS

#	Item No. / SKU	Defectives Findings	Critical	Major	Minor
1					
2					
3					
4					
5					
6					
7					

SECTION C - REMARKS / CORRECTIVE ACTION FOLLOW-UP

Production Test Report Date	
CAPA Follow-up	
Corrective Action / Repair Instruction	
Re-inspection / Validation	
Other Remarks	

DEFECT PHOTO RECORD

INSERT DEFECT PHOTO	INSERT DEFECT PHOTO
DEFECT DETAIL	DEFECT DETAIL
INSERT DEFECT PHOTO	INSERT DEFECT PHOTO
DEFECT DETAIL	DEFECT DETAIL
INSERT DEFECT PHOTO	INSERT DEFECT PHOTO
DEFECT DETAIL	DEFECT DETAIL
ADD MORE COLUMN IF THERE ARE DEFECT	ADD MORE COLUMN IF THERE ARE DEFECT

Testing / Reference Checks

Check	Applicable Requirement / Standard	Result	Comments
Moisture Content	Standard 8% to 12% Applicable to solid wood indoor use	☐ Pass ☐ Pending ☐ Fail	
Color Match	Paper swatch versus production lot	☐ Pass ☐ Pending ☐ Fail	
Transit Drop Test	ISTA-1A ISTA-3A Fedex-6A ; Amazon 6A	☐ Pass ☐ Pending ☐ Fail	
Function / Stability Test		☐ Pass ☐ Pending ☐ Fail	

SPECIFICATION / MEASUREMENT VERIFICATION

Check Item	Specification	Inspection Result	Tolerance / Acceptance	Comments if not consistent with BOM / Test Report / Carton Graphic / PO
Product Dimensions				
Carton Dimensions				
NW / GW				
Overall Construction				
Material / Finish				

FUNCTION / STABILITY TEST

Test Item	Applicable Standard	Test Qty / Condition	Result / Comments
Function test on all assembled items	ASTM F2057-23 / UL1678-22 / BIFMA / Other: _____		
Stability test - where applicable	ASTM F2057-23 / UL1678-22 / BIFMA / Other: _____		

SHIPPING INFORMATION

Check Shipping Mark/Label	INSERT SHIPPING MARK PHOTO
Item No.	PO#: _____ Customer PO#: _____
Check Shipping Mark/Label	INSERT SHIPPING MARK PHOTO
Item No.	PO#: _____ Customer PO#: _____

SHIPPING MARK / LABEL VERIFICATION

Item No. / SKU: _____	PO No.: _____	Client PO No.: _____	Result: ☐ Pass ☐ Fail
INSERT SHIPPING MARK / LABEL PHOTO			COMMENTS / OBSERVATION

Item No. / SKU: _____	PO No.: _____	Client PO No.: _____	Result: ☐ Pass ☐ Fail
INSERT SHIPPING MARK / LABEL PHOTO			COMMENTS / OBSERVATION

Item No. / SKU: _____	PO No.: _____	Client PO No.: _____	Result: ☐ Pass ☐ Fail
INSERT SHIPPING MARK / LABEL PHOTO			COMMENTS / OBSERVATION

CARTON PACKING VERIFICATION

Item No. / SKU: _____	Carton No.: _____	Pack Qty: _____	Result: ☐ Pass ☐ Fail
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INSERT CARTON PACKING PHOTO			PACKING / PROTECTION OBSERVATION	
Item No. / SKU: _____ Carton No.: _____ Pack Qty: _____			Result: ☐ Pass ☐ Fail	
INSERT CARTON PACKING PHOTO			PACKING / PROTECTION OBSERVATION	
Item No. / SKU: _____ Carton No.: _____ Pack Qty: _____			Result: ☐ Pass ☐ Fail	
INSERT CARTON PACKING PHOTO			PACKING / PROTECTION OBSERVATION	
Item No. / SKU: _____ Carton No.: _____ Pack Qty: _____			Result: ☐ Pass ☐ Fail	
INSERT CARTON PACKING PHOTO			PACKING / PROTECTION OBSERVATION	

PRODUCT APPEARANCE / DIMENSION EVIDENCE

Check / Measurement: _____		Requirement / Specification: _____	
INSERT PHOTO / MEASUREMENT EVIDENCE		RESULT / COMMENTS	
Check / Measurement: _____		Requirement / Specification: _____	
INSERT PHOTO / MEASUREMENT EVIDENCE		RESULT / COMMENTS	
Check / Measurement: _____		Requirement / Specification: _____	
INSERT PHOTO / MEASUREMENT EVIDENCE		RESULT / COMMENTS	

FINAL INSPECTION SIGN-OFF

Prepared / Inspected by	Date	Factory / Supplier Representative	Date

Document note: This master is intended for furniture DPI / PSI inspections. Add photo-evidence pages as required for the item and inspection scope.